



UNIVERSITY OF ARKANSAS  
PULASKI TECHNICAL COLLEGE

# Employment Opportunities

Job Vacancy Announcement

## Landscape Specialist

### Summary:

UA - Pulaski Technical College in North Little Rock, Arkansas, is accepting applications for Landscape Specialist. The Landscape Specialist is responsible for landscaping and grounds maintenance activities. This position is governed by state and federal laws and agency/institution policy.

### GENERAL RESPONSIBILITIES:

- Receives work orders and prepares work schedules, according to nature of job;
- Plans and directs the location and planting of trees, plants, and shrubbery;
- Oversees watering, fertilization, pruning, and pest control and disease treatment programs for trees and greenery;
- Schedules equipment to be used in maintenance operations, such as mowing, patching potholes, and painting street or curb lines;
- Inventories and orders supplies and equipment. Inspects work in progress and upon completion for compliance to original plans;
- Performs other duties as assigned.

### MINIMUM QUALIFICATIONS:

- The formal education equivalent of a high school diploma; plus, four years of experience in landscaping, grounds maintenance, or related area, including one year in a supervisory capacity.
- Knowledge of the methods and techniques used in landscaping and grounds maintenance.
- Ability to supervise the work activities of subordinate employees in landscaping and grounds maintenance.
- Ability to operate grounds maintenance equipment.

- Ability to maintain records and estimate landscaping and grounds maintenance needs.

### **CERTIFICATES, LICENSES, REGISTRATIONS**

Valid Driver's License and clear driving record.

**DEADLINE:** Open until filled

### **APPLICATION PROCEDURES:**

Interested candidates should submit a UA - Pulaski Technical College employment application, resume and copies of unofficial transcripts to: UA - Pulaski Technical College, Office of Human Resources, 3000 West Scenic Drive, North Little Rock, Arkansas 72118.

[http://www.uaptc.edu/human\\_resources/employment-opportunities](http://www.uaptc.edu/human_resources/employment-opportunities)

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